

Special Assistant for Information
Control, DD/M&S
Senior Records Officer, DD/M&S
Chief, Records Control Staff, OC

OCR-M-73-071
6 August 1973

THRU

:

OC-RCS Records Control Schedule 50-73/09

1. Attached for your approval is the revised Records Control Schedule, dated 6 August 1973, for the Records Control Staff, OC.
2. The disposition instructions have been reviewed and reduced to the lowest retention times feasible. Also material requiring permanent retention will be recalled prior to the 30th year for review of classification.
3. The Records Control Schedule has been prepared to reflect the new name of the Office of Communications Records Control Staff which will become official in the next few days.

Att: RCS 50-73/09,
6 August 1973

Distribution:
Original & 1 w/att (5 copies) - Addressee

25X

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TRANSMITTAL SLIP		DATE	13 Oct
TO:			
ROOM			
REMARKS:			
<p>Here is the portion of Connors schedule that was superseded by 50/73/09. [redacted] sent the new copy to you yesterday.</p>			
FROM:			
ROOM NO.			
		EXTENSION	

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

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